

Request for IT Service Effective Through December 31, 2021

# Caesars Superdome, Smoothie King Center & Champions Square

P.O. Box 52439 New Orleans, LA 70152 ASM IT Phone: (504) 587-3535

Email: itservices@asmneworleans.com

## **Please Type or Print**

Please email with 100% remittance. Please keep a copy for your records

Event Information	Company Information Payment Information			
Event Name	Company Name	Payment Method (please select one):		
Event Location	Contact Name	Cardholder's Signature		
Event Dates	Street Address	Cardholder's Name		
On site Contact Name	City, ST, Zip Code	Card Type		
On site Contact Cell #	Phone	Account Number		
	Email	Expiration Date CVC Code		

#### **IMPORTANT**

- \* PAYMENT NOT RECEIVED 10 DAYS PRIOR TO MOVE IN MUST BE EITHER CERTIFIED CHECK OR CREDIT CARD.
- \* A 3% convenience fee will be assessed to all credit card orders.
- \* We accept MasterCard, VISA, and American Express cards.
- \*Labor charges are assessed on the exhibit floor and payment IN FULL must be rendered.
- \* RATES QUOTED INCLUDE APPLICABLE TAX AND DO NOT INCLUDE LABOR OR MATERIAL CHARGES FOR CONNECTING EQUIPMENT.

## **SERVICES INFORMATION**

QTY	# OF Months	SERVICE	PRICE PER EVENT OR 1ST MONTH	PRICE PER ADDITIONAL MONTH	SUBTOTAL
		PHONE LINE W/LONG DISTANCE			
		PHONE LINE W/International LD			
		DRY PAIR			
		* RINGDOWN			
		10 MB CIRCUIT			
		20 MB CIRCUIT			
		30 MB CIRCUIT			
		40 MB CIRCUIT			
		50 MB CIRCUIT			
		100 MB CIRCUIT			
		300 MB CIRCUIT			
		MISC			
<u></u>				SUBTOTAL	
				3% CC Fee	
				TOTAL	

## ALL PHONE LINES MUST DIAL '9' TO GET AN OUTSIDE LINE UNLESS OTHERWISE REQUESTED.

Information (Booth#, Location, any special instructions, etc.)								

Any other services will need to be negotiated.

We can provide service to most of the locations on site, but some areas may not have infrastructure. In this case it may cost more to provide services to that location, or we may suggest another vendor.

\* RINGDOWNS are usually handled by the N.O. Saints. ASM will provide if not covered by the Saints at these costs.